



**Six Rivers Chapter of CLMA
Board Meeting Minutes
August 21, 2007**

- I. Attendees:** Cynthia Griffith Juli Willbarger Kathy Good
Paul Labbe Jane Tester Wanda Broman
Jenny Murray
- II. General Business/Update of Outstanding Items**
- A. **CLMA Updates: National** Cynthia
 • No updates
- B. **CLMA Executive Office Update** Lea - absent
- C. **CLMA BOD** Paul
 • Meeting July 19th-21st held in Philadelphia
 • Site of 2009 National Conference was decided and will be announced soon
 • Strategic Plan to be announced at the Fall CCL Meeting
 • Paul will be on the Governance Committee
 • Chapter Activity Issues reviewed and voted on
 • Ana Jones replaced Scott Kober
- D. **CLMA Strategic Plan** Joyce –absent
 • Ballots and nominations are complete
- III. Committee Reports/New Business**
- A. **Finance Report:** Paul
 • Transferred from Craig to Paul on Aug 3rd
 • Joyce and Craig are the only ones on the signature list
 • Paul has updated the account for on-line transactions
 • Deposits for the Fall Meeting are starting to come in
 • \$4000 from ORV has been received and deposited
 • Current account balance: \$15,700.18
 • ** Paul will look at the budget spreadsheet and organize it so that budgets can be tracked easily
 • ** Wanda will provide a spreadsheet example
- B. **Program/Education** Jade- absent
- C. **Membership Report-** Jenny
 • 98 current members
 • 3 memberships (Mark Miller, Wanda Smith, Cathy Listermann) expire this month
 • Pam Lacock is listed as a new member this month
 • Some of the reports were not available on the website and Lea Owens has been contacted for the information
- D. **Communication Report** Renee absent
 • Cynthia - updates have been made to the website and look great!!
 • Renee will send out the ballot on Aug 30th/ 31st
 • Ballots must be completed by Sept 15th

E. HealthCare Policy Report

Paul

- Patient Safety Issues regarding Electronic Medical Records Teleconference will be hosted at CompuNet and Cinci Children's
- Competitive Bidding Teleconference has been rescheduled from last month to Sept 6th

F. Professional Outreach Report

Kathy

- The Scholarship Application form has been updated and will be sent out by the end of the month. Completed forms are due by 11/01.
- Wanda suggested making themed baskets for the Silent Auction and the baskets could be posted on the SRC website for people to bid on
- Baskets would need to be completed by 9/21
- **** Paul will check with Ed Deen to see if pictures of the silent auction baskets can be posted on the website**

IV. Other Items

A. CAP training

- Paul – Mike Grilliot offered to partner with SRC for a 2 day conference. The first day would be an 8 hour CAP training session and the second day could be SRC CE/ Meeting.
- Cynthia suggestion that this might work well as a Q-Track for ORV.

V. Wrap-Up and Action Plans

- Great newsletter – Thanks to both Renee for putting it together and to all who contributed!!
- ****All - Sign up for the conference and invite others to attend. Rooms will be held until Sept 4th.**
- Action items are indicated with ******

❖ Next teleconference meeting September 18th, 2007.