



**Six Rivers Chapter of CLMA
Board Meeting Minutes
November 20, 2007**

I. Attendees: Cynthia Griffith Kathy Good Wanda Broemann
 Jenny Murray Jade Wilson Paul Labbe
 Marsh Spalding Renee Cuevas Patsy Bryant

II. General Business/Update of Outstanding Items

A. CLMA Updates:

- 1) **National** (Cynthia)
 - Cynthia sent packets to the board members with the National CLMA fliers

B. Strategic Planning/ Success Stds

- 1) **Executive Committees & Advocacy** (Renee) Wendell agreed to be the Chapter's Executive Advocacy person. Renee is writing a job description.
- 2) **Published Articles** (Jenny) An e-mail will be sent to the members to see if anyone has published in 2007. Contact Jenny if there are other questions that should be included in this e-mail.
- 3) **Financial Audit** (Wanda) Once the finances have been updated, Joyce and Wanda will work on finding someone for the finance audit.

C. CLMA BOD (Paul): The BOD meeting was before the CCL meeting. Anne Pontius is heading a task force to look at the overall governance. This task force will focus on the functionality. The Bylaws were distributed. Kathy Ayers (Advocacy) talked about how much CLMA should support this via money and writing to Congressman. This is outside of the PAC efforts. Overall CLMA is restructuring- there will be a focus on the decrease in membership. The Strategic Plan is posted on the National website. The plan has been approved. Paul will check with JoAnne Millbourn on the roll out of this. Renee thought that is was going to be rolled out at the National meeting – ThinkLab.

D. Task Force Update (Joyce) – Absent

E. CCLMeeting (Renee): The Chapter Bylaws should describe the ways to run the Chapter and the Affiliate Agreement should include how to structure the Chapter. These were made more structured and standardized. There is a new task force the “Young Persons” task force which will target those <40. Sheila Hoepfigner and Marianne Gehen took advantage of the SRC Scholarship. They were very appreciative. SRC was recognized for the scholarship. The CCL Meeting is supported through Accents Technology and they did a brief presentation. Melanie will post Regional Meetings on the National website. We need to encourage members to participate in the “Good Practice Management” website. There are only 12 cases posted.

III. Committee Reports/New Business

A. Finance Report: Wanda

- Current balance is approximately \$19,000
- Need to get the bank statements in order to update the finance info
- Quarterly dues of \$400 were received
- Working on finding a person to audit the finances

B. Program/Education: Jade

- Success Standards – Promote ThinkLab by offering a free registration. Jade will draft an e-mail to send to the membership. The winner of the scholarship should be someone in which their facility does not pay for the conference.
- AACC Audioconference being offered at several locations

- ORV- Racing for Recognition: Most speakers are set we still need a few more technical speakers
- C. **Membership Report** (Jenny)
- Current Membership: 111 New Members (Nov): Cliff Haak from Holzer Clinic New Members (Oct) Janet Kightlinger from Marion General and Richard Kuertz from Ortho Clinical Lapsing Members (Nov): 6 – will send e-mail reminders
 - See attached survey: will send out more detailed results
 - On-line renewal is confusing. There was no way to print out the renewal form once completed. **Jenny will contact Melanie about this.**
- D. **Communication Report** (Renee)
- Working on Newsletter Articles
 - Looking at using Evite & Pay Pal
 - SRC 101 brochures – in the process of updating
 - **Renee will send out the link for the "Good Practice Management" website**
- E. **HealthCare Policy Report** (Paul)
- 11/14 Jeff Booth summarized the where we are with competitive bidding.
 - www.saveourlabs.org is a great website
 - **Paul will send out a report on Lab reimbursement**
- F. **Professional Outreach Report** (Kathy)
- Updating Strategic Plan
 - Outreach to Highschools
 - Scholarship – 2 applications received thus far. The deadline has been extended
 - Lab Week – Hosting Lab Week parties in each of the geographic area

❖ **Next teleconference meeting December 18, 2007.**