



**Six Rivers CLMA Chapter Board Meeting Minutes**  
Tuesday, May 20, 2008

Chairperson: Cynthia Griffith      Secretary: Jenny Murray

I. Chapter Attendees: Wanda Broerman, Patsy Bryant, Renee Cuevas, Joyce Dicks, Cynthia Griffith, Paul Labbe, Jenny Murray, Jane Tester, Juli Willbarger and Jade Wilson.

Guests: None

II. General Business/Update of Outstanding Items

A. CLMA Updates (Cynthia)

1. Patient Safety Workshop

- Jade to follow up with both northern Ohio Chapters of CLMA, First Ohio and Great Lakes
- Jade had e-mailed Melanie Campbell at National to get dates for the workshop
- Paul may do for CompuNet if SRC does not organize the Patient Safety Workshop

2. ORV meeting

- Good meeting
- Good attendance
- Next year Greater Indiana coordinating
- Need to have meeting with ORV committee about SRC involvement in this year's meeting

3. Annual Business meeting

- Several people attended
- Nothing new brought up in meeting

B. Strategic Planning / Success Stds (Jenny)

1. Nothing new

C. CLMA BOD (Paul)-

1. Nothing new

D. Good Practice Sharing (Patsy Bryant)

1. Patsy and others presented at ORV CLMA- good reception of GPS from group
2. Challenge members to enter GPS into database
3. Jade suggested that we put out a chapter challenge for members to participate and have a drawing ( 1 winner out of every 5 entries) for a free Fall conference registration (\$55 registration value plus the cost of food)
4. Can put GPS slides from ORV meeting on SRC website to help people submit GPS and have link to the GPS site directly from there for ease of entry
5. Demonstrate at Fall SRC how to enter GPS
6. Renee suggested that Patsy talk to the appropriate person at the National level to put out a chapter challenge for the most entries from any one chapter.

E. Lab Week 4/22-4/28 (Renee)

1. All areas had successful Lab Week Celebrations
2. Renee needs articles and pictures from each celebration to place in newsletter
  - Central Ohio: Stacy Burrier
  - Dayton Region: Paul, Cynthia, and Patsy
  - Cincinnati: Kathy/Joyce

#### F. New IRS filing requirements for Chapters

1. Placed on agenda to remind people of all of the items we need to do during the year
2. Make and place calendar on line so that all items are accounted for and everyone can see what is due.
3. Renee to make template and send out to committee chairs for them to fill out/ will compile information and place on website.

#### III. Committee Reports/New Business

##### A. Finance Report (Wanda)

1. Provided snapshot of financials

##### B. Program/Education (Jade)

1. ORV completed- Jade not doing programs next year. Cynthia not working on vendors next year.
2. Fall meeting.
  - Jade provided a tentative agenda to get feed back.
  - Going to do SRC strategic planning meeting on Wednesday evening from 5-8:00pm, October 1<sup>st</sup>.
  - Jade working with POCT group to plan October 2<sup>nd</sup>, POCT day.
  - Going to have Keynote, Annual report and Installation of officers on October 3<sup>rd</sup>.
  - Will shorten 2<sup>nd</sup> day- so that people can get on the road early and so that attendance does not diminish after lunch.

##### C. Membership Report (Jenny)

1. Current Members: 106
2. New Members: several
3. Lapsed Members: May (6) and at the end of April (1)

##### D. Communication Report (Renee)

1. The next Newsletter will be sent out at the end of May. Topics to include Letter from the Pres, ORV, Fly In article, and Fall Conference.
  - Need articles for ORV: Jade
  - Lab Week: Cynthia and Joyce
  - PAC: Paul

2. Renee to work with Edward to revamp SRC website, with calendar, pictures, new landing page.

##### E. HealthCare Policy Report (Paul)

1. Had fundraiser at ORV meeting
2. Paul to send out e-mail to all ORV attendees for contributions to PAC
3. Paul received letter from Senator Voinovich regarding competitive bidding. The senator was neutral in his opinion he stated that he will watch the topic closely.

##### F. Professional Outreach Report (Kathy-absent)

#### IV. **Next Meeting: June 17th at 9:30**

##### **Six River Committee Chairs:**

**Strategic Planning:** Joyce Dicks [dicksja@email.uc.edu](mailto:dicksja@email.uc.edu)

**Finance:** Wanda Broerman [Wanda.L.Smith\\_Broerman@healthall.com](mailto:Wanda.L.Smith_Broerman@healthall.com)

**Program and Education:** Jade Wilson [Jade.Wilson@nationwidechildrens.org](mailto:Jade.Wilson@nationwidechildrens.org)

**Healthcare Policy:** Paul Labbe [paul.r.labbe@questdiagnostics.com](mailto:paul.r.labbe@questdiagnostics.com)

**Membership:** Jenny Murray [Jennifer.Murray@ChildLab.com](mailto:Jennifer.Murray@ChildLab.com)

**Communications:** Renee Cuevas [Renee.Cuevas@ChildLab.com](mailto:Renee.Cuevas@ChildLab.com)

**Professional Outreach:** Kathy Good [kgood@shrinenet.org](mailto:kgood@shrinenet.org)