



## Six Rivers CLMA Chapter Board Meeting Minutes

Tuesday, April 27, 2010

Chairperson: Kathy Good

Secretary: Jenny Murray

Participants: Wanda Broerman, Kathy Good, Jenny Murray, and Jade Wilson.

Guests:

- I. March meeting minutes approved.
- II. General Business/Update of Outstanding Items (Kathy)
  - A. National CLMA
    1. National Meeting – Paul Labbe, Wanda Broerman, Cathy Listerman and Kathy Good are attending
    2. SRC has 2 free ThinkLab 2010 registrations from winning 2 Chapter Success Standard awards. Kathy (Pres) will be using one of the registrations. Wanda won the “free registration” contest that SRC sponsored.
    3. ThinkLab attendee count and rendezvous site – Kathy and Paul are attending the CCL meeting and will decide on a meeting place on Sunday.
  - B. Strategic Planning (Cynthia – absent)
    1. Cynthia notified Patsy about the change in the liaison title to Patient Safety and Quality and that this liaison is required to hold an annual patient safety training program.
  - C. ORV 2011 – “Go Green” Paul, Kathy
    1. Location: Dayton area – have 4 quotes and it’s narrowed down to 2 possible locations
    2. Dates: March 16-17<sup>th</sup>, 2011
    3. Kathy and Paul are meeting with the facility on May 11<sup>th</sup>. They will plan an ORV committee conference call sometime mid May/ early June.
    4. **Jenny will e-mail the 2009 committee members to see who is interested in working on the 2011 planning committee.**
    5. Wanda suggested that Kate Crownin from her facility is interested in joining CLMA and being involved with education. She might be interested in working on the Speaker committee.
  - D. CLMA BOD (Paul-absent)
- III. Committee Reports/New Business
  - A. Finance Report Wanda
    1. Finance report – see attached
    2. Financials need to be audited by:
      - a. Financial officer-done
      - b. Non –board member – Rick Jackson is reviewing the financials
      - c. Outside accounting firm – still working on finding this auditor
    3. Wanda received a call from a Fall Conference vendor about their check not being cashed. Wanda never received this check. They were going to submit a second check but this has not been received either. **Wanda will follow up with Emily and if needed the vendor.**
    4. Lab week: each area had a \$200 budget.  
Cinci: Sponsored by Ortho Clinical Diagnostics  
Dayton: Sponsored by Ortho Clinical Diagnostics & Cardinal Health. Door prized sponsored by Beckman Coulter & LabCorp  
Columbus: spent \$150.00 of the budgeted money
  - B. Program/Education Jenny
    1. Fall Conference dates: Thurs and Fri (9/30 and 10/10)
    2. Fall Conference location: Deer Creek Conf Ctr
    3. **Jenny will send out a “save the date” communication**
    4. **Jenny will contact Patsy Bryant to see if she can present Patient Safety Training at the Fall Conf.**

5. Wanda suggested a topic of "Employee Satisfaction". **Jenny will contact ARUP to see if they are interested in sponsoring a speaker on this topic.**
  6. Send any speaker or topic suggestions to Jenny.
- C. Membership Report (Rick- absent)
1. Jenny will ask Rick to e-mail out an update on Membership.
  2. Jenny will follow up with Rick to make sure that 3 new members are listed in our Chapter. Kenette Pace, Teresa Williams and Anthony Rick Jackson.
- D. Communication Report (Greg- absent)
1. Newsletter articles for next publication: Patsy – Fly In, Kathy and Paul – National CLMA meeting, Lab Week – all three areas, and committee reports.
- E. HealthCare Policy Report (Paul-absent)
- F. Professional Outreach Report (Kathy)
1. Lab Week wrap up
- G. Patient Safety and Quality (Patsy- absent)
- IV. Wrap-Up and Action Plans