



Six Rivers CLMA Chapter Board Meeting Minutes Tuesday, May 18, 2010

Chairperson: Kathy Good Secretary: Jenny Murray
Participants: Wanda Broerman, Patsy Bryant, Kathy Good, Paul Labbe, Greg Lyons, Jenny Murray
Guests:

- I. April meeting minutes approved by all in attendance (Jenny)
- II. General Business/Update of Outstanding Items (Kathy)
 - A. National CLMA
 1. National Meeting: Kathy, Paul and Wanda attended. Dynamic sessions and discussions.
 2. Technology teleconference: **Kathy will send the invite to Greg to attend this technology teleconference on Thursday.**
 3. CCL Meeting: Great discussions and well attended. Kevin O'Conner was elected as CCL chair. Chapters will need to get W-9s for all speakers or other contractors. There will be more information to follow on this.
 4. Chapter awards: Approximately 6 chapters were represented. SRC was awarded the Chapter Financial Management award. We received an award and free 2011 ThinkLab registration.
 - B. Strategic Planning (Cynthia – absent)
 1. Need to start thinking about the Nominating committee
 2. **Kathy will contact Cynthia.**
 - C. ORV 2011 –“ Go Green” Paul, Kathy
 1. Locations: Holiday Inn (major renovations are planned for this summer) and Marriott (just went through major renovations) are potential sites. The Marriott offers a shuttle service within 5 miles. The Holiday Inn is looking a little more cost effective at this time.
 2. Committee interest: There are approximately 8 members from the last ORV committee that are interested in participating on the 2011 planning committee.
 3. Jenny will send an e-mail to the 4 chapters asking them to send out a communication asking for planning committee volunteers.
 4. Dates: March 16-17th, 2011
 5. Planning Meeting: Tues, June 8th @ 9:00
 - D. CLMA BOD Paul
 1. Paul's BOD term has ended but he will continue to be involved in various committees.
- III. Committee Reports/New Business
 - A. Finance Report Wanda
 1. Budget: At this time we have spent less money than was budgeted. There was less money spent for National (budgeted \$2500 – spent \$1280). There was less money spent on Lab Week thanks to vendor sponsorships (budgeted \$600 – spent \$150).
 2. Financials need to be audited by:
 - i. Financial officer-done
 - ii. a non –board member - done
 - iii. and outside accounting firm – Wanda is checking on a firm
 3. National dues: No national dues have been received although these are direct deposited now. **Wanda will check with Rick about new and renewing members.**
 - 4.
 - B. Program/Education (Jenny)
 1. Fall Conference –flier to be sent out to members and posted on website
 2. Topic/ Speaker suggestions:
 - a. Kathy suggested POC communications. This was a popular topic at National. She suggested contacting Ed Tirakis to moderate this session. **Jenny will follow up with Ed.**

- b. Kathy suggested Terry Jo Gile. **Jenny will follow up with her.**
 - c. Wanda suggested CAP checklist, Healthcare reform bill or CAP inspector training.
 - C. Membership Report (Rick – absent)
 - 1. **Kathy will follow up with Rick to get an update on membership**
 - D. Communication Report (Greg)
 - 1. Web site and other e-communication venues: **Jenny will send Greg information on the fall conference to be posted on the website. Jenny will check with Ed Deen to see if he is interested in managing the ORV website. Jenny will send an ORV update to be posted on the website.**
 - 2. Newsletter needs: Kathy's letter, Free Think Lab registration winner, SRC Financial Management award, and other committee/ chapter updates.
 - E. HealthCare Policy Report (Paul)
 - 1. Fly-In update: Patsy attended the Fly-In. She learned about means to increase lab personnel and how to get involved in test fee negotiations. There are opportunities for education funding in the Workforce Investment Act. The fundings would be used by colleges and universities to increase education programs for laboratory personnel. Laboratorians can get involved in negotiating lab fees through "Negotiative Rule Making". Patsy shared that this was a great experience and she encourages others to participate in this opportunity!!
 - F. Professional Outreach Report (Kathy – no updates)
 - G. Patient Safety and Quality (Patsy – no updates)
- IV. Wrap-Up and Action Plans
 - Next SRC meeting: June 15th @ 8:30
 - ORV meeting: June 8th @ 9:00

Six River Committee Chairs:

Strategic Planning: Cynthia Griffith

Finance: Wanda Broerman

Program and Education: Jenny Murray

Healthcare Policy: Paul Labbe

Membership: Richard Kuertz

Communications: Greg Lyons

Professional Outreach: Kathy Good

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